

EDGMONT TOWNSHIP COMMUNITY DAY COMMITTEE
AUGUST MEETING MINUTES
August 7, 2025

***This meeting of the Edgmont Township Community Day Committee was held at the Township Office Building with the option to participate remotely via Zoom Webinar.**

- 1. Open Meeting:** A. Rapposelli opened the meeting at 10:01 a.m. In attendance were Annie Thorne, Board of Supervisor Member; Nicole Bates, Community Member & Township Business Owner; Christian Freyli, Community Member; Jessica Mazzeo, Community Member and HOA Member of The Carriages at Runnymede Farms; Susan Abtouche, White Horse Village; Brittany Fix-Labrensz, Community Member (via zoom) and Anne Rapposelli, Administrative Assistant were present. There were no guests.
 - 2. Public Comment:** There was no public comment.
 - 3. Meeting Minutes:**
C. Freyli made a motion to approve the July 10, 2025, Community Day Committee meeting minutes as noted by A. Rapposelli as presented. A. Thorne seconded the motion. There was no further discussion, and the motion passed unanimously.
 - 4. Budget:**
A. Rapposelli discussed the budget and the correction that was made in regard to her adding a few line items in there twice from N. Bates bill. The budget reflects the true numbers and we are under budget with an amount left of \$81.44. A. Rapposelli also mentioned that since we have a new food truck, the monetary budget number has gone up to \$13,815.00. A. Thorne asked about the In-Kind budget that J & K Trash & JPS Waste are both listed. A. Rapposelli will remove JPS Waste and the figure will be 1,250.00 less for the in-kind donation total.
- B. Sub-Committee Reports:**
- a. Volunteer Sub-Committee -**
 - a. We have four volunteers have signed up as of 8/7/25, and two are students.
 - b. A. Rapposelli has emailed Coleen Ficks at the school district to pass the email and link around to the students to volunteer.
 - c. A. Rapposelli will have a volunteer list and assignments for S. Abtouche to oversee the volunteers and hand out shirts.
 - d. Volunteer shirts are done and A. Rapposelli will be picking them up today.
 - b. Site Facilities Sub-Committee:**
 - a. The bee traps are in and we will make sure that we have them set up and ready to go the day before the event since the traps need to be set up 24 hours prior to using.
 - b. A. Rapposelli mentioned that we need 4-5 coolers for the welcome tent. C. Freyli has one cooler, N. Bates has 2 coolers and A. Rapposelli has one cooler.
 - c. We will be doing a site visit on August 27th at 9:00 am.
 - d. A. Rapposelli asked if we need any tents for the activities. C. Freyli has one for the Edgmont Township Historical Society to use, A. Thorne has one for the Antique Appraisals and N. Bates has two for the face painting and the guided paint workshop.
 - c. Vendor Sub-Committee:**
 - a. A. Rapposelli stated that the vendor applications & food truck applications all spots are filled up and have been officially closed. She also posted on the website and removed the link for the applications. J. Mazzeo suggested to advertise on facebook that we are filled up.
 - b. 15 Food trucks have signed up. We have another food truck Fire Nashville Hot Chicken and Munchies Grilled Cheese.

- c. A. Rapposelli will provide N. Bates with three copies of the vendor list. She will note the company name, the size of the area and any special requirements they need (near bathroom, etc.).
- d. A. Rapposelli asked the committee to look over the vendor surveys for any updates. She suggested removing the line item asking vendors if they still want to park their car at their spot. In the past years just about every answer was yes. A. Rapposelli will update the form accordingly.
- e. A. Rapposelli mentioned that she was told by one vendor that on the 6th – there are two huge events the same weekend as our event, Brandywine Festival of the Arts in Wilmington and Mushroom Festival in Kennett Square. With that, the committee was very happy that we were able to get the vendors and food trucks that we did.

d. Marketing & Sponsorships Sub-Committee:

- a. A. Rapposelli mentioned that Lori McGillian put in an application with TD Bank for a grant for community day. Unfortunately, they already allocated their sponsorship money for the year. They said to try early in spring & Lori & I have it on our calendar for February of next year.
- b.
- c. A. Rapposelli asked A. Thorne how it went with going door to door with the businesses? A. Thorne approached it as an invite to the businesses for the event. She said that she had a few companies that were interested in sponsorships and becoming a vendor. She said that 17 businesses will post the sign in the their store.
- d. A. Rapposelli emailed the HOA's for lawn signs and other activities. And has only received a response from Ventry. A. Rapposelli said that she has 4 signs for Brittany and P. Jackson already picked up four signs. C. Freyli said that P. Jackson might have put them up at her businesses as there aren't any posted at Castle Rock. He said that he will take 2 signs for their development. A. Thorne and J. Mazzeo will also take some signs. A. Rapposelli stated that she had the roadcrew put up the signs throughout the town and if we need more we can pull from around the township.

e. Activities Sub-Committee -

- a. A. Rapposelli asked about the wording for the Performance Schedule – is the meet & greet with the lion and the band and cheerleaders? B. Fix stated that it will be the lion and a few cheerleaders since the lion can't talk.
- b. A. Rapposelli printed up the tickets for the painting and wedgewood events. And 210 tickets for the viewers choice for the pie baking. The committee agreed that that should be a good number of tickets. A. Rapposelli stated that we have not received any application forms for the pie submissions and did not think that we would get any in. A. Thorne said that it will most likely be like last year where they just show up with the pies.
- c. Antique Appraisals – 17 slots filled out of 36 slots. I started to post on FB and sent an email through constant contact & we started to get people to sign up. I emailed Chip what people are bringing & will keep him updated as the list gets filled. With the promotion of the postcards in the stores so we are anticipating more sign ups.
- d. A. Rapposelli mentioned that the School of Rock will be able to perform.
- e. A. Rapposelli asked J. Mazzeo if Renegade was ok with the original 1,500.00 budget? She said that they were fine with it and maybe next year we can up the price for them.
- f. Dog adoption event – I have contacted 17 shelters and it looks like we won't be having a dog adoption event. Just about all the shelters have an event that day, which is their biggest event of the year – clear the shelters. They partner with NBC for this event..
- g. A. Rapposelli mentioned that we moved the storytime and other activities to the area inbetween the picnic tables and the pony rides. A. Rapposelli mentioned that we had previously talked about putting down blankets in a circle for this area and if anyone has

- any blankets. J. Mazzeo has a 25' beach blanket, C. Freyli has a 10 x 12 blanket and A. Rapposelli said that she has 3 oversize beach towels.
- h. B. Fix asked stated that she called it the gathering spot and did we want to change the name of it. Members agreed on calling it the gathering spot.
 - i. B. Fix asked if the location of the gathering spot was too close to the pavilion so that each activities sound won't be overshadowed by the other. J. Mazzeo said that the distance between the areas is far enough apart that they should be fine.
 - j. B. Fix said that the Karate company asked if they could have a 10 x 15 tent if we have the room. A. Rapposelli said that should be fine, that we have 80 or 130' of room in the area the performers will be setting up their tents.
 - k. B. Fix stated that the Colonial Farmstead agreed to do a demonstration at the gathering spot. She can do toys, flax or textile demo, which did we prefer? The committee agreed that she has 45 minutes and whatever she can do in that time is good, she can just fill up the time as she sees fit.
 - l. B. Fix asked about the performers doing soundchecks, what time is good. She was concerned because last year there were some issues with the sound system. N. Bates said that 9:30 am is a good time the day of the event to do the soundcheck. B. Fix said that there are only a few businesses that will need a soundcheck – Angela Bates, McDade Cara and the School of Rock. She asked A. Rapposelli to let them know in one of the emails that goes out that the soundcheck will be at 9:30 am that morning.
 - m. A. Rapposelli will get B. Fix the information on all the performers and sponsors. That way B. Fix can update it if necessary.
 - n. B. Fix asked if we should do a text chain during the event so that everyone can know if there is a problem right away. The committee said that was fine. N. Bates stated that this year everyone on the committee will be getting a walkie talkie. The committee agreed that the walkie talkies were better, since we can just listen to what is going on, rather than have to look at our phones.
 - o. B. Fix asked if we could separate out the activity & performance schedule into two separate lists since the large list is hard to read. The committee agreed that the large list is better because if we have two lists, people might miss an activity or performance if they have to switch back and forth between both lists. J. Mazzeo said that it can be color coded, and asked if it will be a larger size. A. Rapposelli said that she will be making it 2' x 3'. There was another idea is to put the timed tickets at the bottom of the page. S. Abtouche suggested to put all the hourly events in one line instead of separate lines and to put a QR code on the schedule. A. Rapposelli will update the large list and email it out to the committee.
 - p. A. Rapposelli said that for the grass area she will make a lawn sign listing the hours of each performances. One sign will be forr the performances at the pavilion and the other sign will be for the performances for the gathering spot.
 - q. A. Rapposelli asked if we decided the final location of the Tug of War. Members stated that it will be the same location as what is listed on the site plan, just past the welcome tent.
 - r. A. Rapposelli asked if anyone could pickup 10 bags of ice for the event. J. Mazzeo said that she can get the ice when she picks up the bottled water. A. Thorne suggested picking it up at Giant and they might donate it. She will mention it to the manager the next time she is there and give them Jessica's name for reference.
 - s. N. Bates stated that we can have the date of September 12th for next years event as the wedding for that date got re-scheduled. The committee thanked her for letting us have that date.
 - t. C. Freyli asked what banners need stakes in the ground. It was concluded that the petting zoo, gathering spot, performance pavilion and pony rides need stakes. All the other banners can be hung on the tents.
 - u. S. Abtouche mentioned that White Horse Village has just purchased a food truck and the members were asking about putting the food truck in their vendor space (that was

given to them for their platinum sponsorship). She stated that the food truck is 20' long. A. thorne asked if they have a licence with DCHD. A. Rapposelli mentioned that the deadline to get the application into DCHD is tomorrow. S. Abtouche is happy to bring those answers back to WHV.

- v. The committee discussed the next few meetings coming up. The site walk will be on August 27th at 9:00 am, we will still hold the spot for the September 4th regular meeting and on Friday September 5th we will start set up at 9:00 am (tents, tables, chairs, etc.). A. Rapposelli mentioned about placing 4-5 chairs across from the welcome tent for the public to use if they need to sit down either coming or going.

C. **Next Meeting:** The next Community Day Committee meeting will be held on September 4, 2025, at 10:00 a.m.

D. **Adjournment:** At 11:10 a.m. A. Thorne made a motion to continue the meeting to August 27, 2025, at 9:00 am at Arasapha Farms for a site meeting. J. Mazzeo seconded the motion. There was no further discussion, and the motion passed unanimously.

Respectfully Submitted,

Anne Rapposelli
Administrative Assistant