

EDGMONT TOWNSHIP COMMUNITY DAY COMMITTEE
AUGUST CONTINUED MEETING MINUTES
August 27, 2025

***This meeting of the Edgmont Township Community Day Committee was held at at Arasapha Farms, 1835 Middletown Road, Glen Mills, PA 19342.**

1. **Open Meeting:** A. Rapposelli opened the meeting at 9:04 a.m. In attendance were Nicole Bates, Community Member & Township Business Owner; Ben Bates, Community Member & Township Business Owner (stayed for part of the meeting); Annie Thorne, Board of Supervisor Member; Christian Freyli, Community member and Anne Rapposelli, Administrative Assistant were present.
2. **Public Comment:** There was no public comment.
3. **Site Meeting Discussions:**
The following items were discussed:
 - The main entrance will be in the same location as last year, next to the donut shed. Going into the entrance gates, we will have a welcome table on the right side of the entrance with a site map set back farther into the field so people can gather around it without blocking up the welcome table. We will post the entrance sign on one of the gates or the fence. B. Bates will place one or two benches across from the welcome tent for people to use (and also throughout the event space).
 - N. Bates will order handicap parking signs (for their car show) that we can use for Community Day.
 - The location was set for the DJ to be by the Christmas shed.
 - B. Bates set the location for the boom truck with the American flag to be by the DJ tent.
 - N. Bates will check with J & K to see when they will be dropping off the trash cans. N. Bates & B. Bates picked the location of the dumpster to be in front of their own dumpster and be placed sideways. That way we will have easier access to the J&K dumpster and not use the Bates dumpster like last year and the J&K logo will be visible to the public.
 - B. Bates will mark out the vendor spots, so they know where to stop as they pull in. The vendors will be a “first come first serve” spot location. N. Bates will direct the vendors to the correct row and they will park in order of entrance to the row. A. Rapposelli will get them a list of all the vendors – craft vendors, waiting list for vendors, list of vendors that cancelled, food trucks, activity/performers.
 - N. Bates mentioned that we need to get more parking staff especially for Middletown Road. We have 9 parking staff hired (for the Bates car show they had 16 parking staff). A. Rapposelli sent an email to Ron Gravina, Chip Miller and Jen Roehrig at the firehouse to see if any firefighters would be able to help out with parking. We will have to raise the amount for next year in the budget.
 - B. Bates mentioned that the sound system will be able to play music in the event area and separate music in the pavilion.
 - A. Thorne mentioned the 9:30 soundcheck that will happen for the performers. A. Rapposelli will make sure that she mentions that in the second email that will be going out to the performers next week.
 - The committee will meet on Friday, September 5th to do the set-up of the tents, tables & chairs.
 - There was discussion on event banner along Middletown Road. For next year we will need to have two signs instead of one sign due to the location of the poles (one for the front side and the other for the backside). A. Rapposelli mentioned that she has that in the budget for next year.
 - N. Bates will be supplying her 10 x 30 tent to be used for the pie baking, quilt raffle, etc. C. Freyli will use his 10 x 20 tent for the face painting and A. Thorne will use her two 10 x 10 tents for the Historical Society and the Antique Appraisals.
 - C. Freyli asked if the bee traps were in and A. Rapposelli stated that they are in. A. Thorne mentioned that Giant is allowing 100.00 gift cards per month but it has to be done by request.

She is in the process of looking into this and suggested getting the bee traps from there for next year.

- A. Rapposelli handed out the event shirts to C. Freyli & N. Bates (for the parking staff).
- N. Bates mentioned the dates for next year will have to be moved to Sunday, September 13, 2026 due to a conflict with an event she already has booked. We were able to set the date for the following year – Saturday, September 11, 2027.
- B. Bates will have his antique trucks/cars on display.
- Site map – A. Rapposelli showed the location of VFW tent & Nova Care (recovery tent) and that she has to get a new QR code on them & reprint the maps.
- On the public map, the committee had suggestions on removing some things on the key at the bottom of the page - telephone poles, existing building, walkway, fence. Also suggested removing the vendor entrance location and for the public entrance list it as entrance. Also doing a bathroom symbol for the porta-potties, and can make the QR code smaller. A. Rapposelli will update the public map and email it out to be verified.
- A. Rapposelli briefly went over the welcome area tent for where things will be placed. A. Thorne asked for the people handing out the tickets, if would one person hand them all out or multiple people. A. Rapposelli stated multiple people, a person for each one – painting workshop, fall planter workshop & 50/50. There will not be a set schedule for these positions, just as committee members come and go at the welcome tent. She also mentioned that the Township staff will be able to help out with this as well.
- Bottom gate will be shut and only opened for emergency vehicles.
- A. Rapposelli asked about the banners on the stakes, where are we getting the stakes from? C. Freyli has re-bar and wood stakes that can be used. A. Rapposelli said that we have 97.00 +/- left in the budget if we have to buy them or reimburse Christian for them.
- A. Rapposelli finished the 2' x 3' lawn signs and showed them to the committee. She has completed the following – craftvendors & food trucks entrance, schedule for the pavilion, schedule for the fathering spot, sign for the gathering spot, sign for picnic benches, volunteer sign in.

4. Vendor Discussions:

The following items were discussed:

- 14 vendors on the waiting list.
- 20 volunteer slots were filled (out of 46).
- 23 slots filled up for the Antique Appraisals (out of 36).
- We are not having the dog adoption event with Delco Dawgs. They could not provide us with a certificate of insurance, as they are a foster-based organization and do not have insurance. In October A. Rapposelli will try to get Providence Animal Shelter for next year.
- Nova Care Rehabilitation – they are doing a recovery tent, A. Rapposelli is waiting for them to submit the final paperwork.
- A. Rapposelli gave N. Bates the “map” for the food trucks for placement (which N. Bates re-arrange).

5. Marketing & Sponsorshipss:

- A. Rapposelli mentioned that we have another township business (Top Rock Masonry) that gave us a sponsorship donation of \$750.00.

6. Activities Discussions:

- A. Rapposelli mentioned that we never ordered the tug-of-war-rope. N. Bates has one that we can use. A. Rarpposelli mentioned keeping it in the Christmas shed or at the welcome table instead of in the lawn area.
- A. Rapposelli stated that the quilts are done and showed them to the committee.

7. **Volunteer Discussions:**

- 20 Volunteers have signed up.
- A. Thorne asked if C. Fickes sent the information out to the students. A. Rapposelli stated that she did it twice. Out of all the volunteers only 3 are students.
- A. Rapposelli posted the volunteers needed on the facebook page and on constant contact. She will post it again next week.

8. **Misc. Discussions:**

The following items were discussed:

- A. Rapposelli stated that County Press emailed her that they have changed the way they will be do the mailing of Postcards so it will be a better cost for next year.
- We will be setting up the tents, tables, chairs and banners on Friday September 5th .

9. **Next Meeting:** The next Community Day Committee meeting will be held on September 4, 2025, at 10:00 a.m.

10. **Adjournment:** At 9:54 a.m. A. Thorne made a motion to adjourn the meeting. C. Freyli seconded the motion. There was no further discussion, and the motion passed unanimously.

Respectfully Submitted,
Anne Rapposelli
Administrative Assistant