

**EDGMONT TOWNSHIP COMMUNITY DAY COMMITTEE
MAY MEETING MINUTES**

May 15, 2025

*This meeting of the Edgmont Township Community Day Committee was held at the Township Office Building with the option to participate remotely via Zoom Webinar.

1. **Open Meeting:** A. Rapposelli opened the meeting at 10:03 a.m. In attendance were Annie Thorne, Board of Supervisor Member; Jessica Mazzeo, Community Member (by speaker phone); Brittany Fix-Labrensz, Community Member; Paula Jackson, Commercial Property Owner; Nicole Bates, Community Member & Township Business Owner; Christian Freyli Community Member; Coleen Fickes, Community Member; Brittany Fix-Labrensz, Community Member; Susan Abtouche, White Horse Village, Kenneth Kynett, Township Manager (for the beginning of the meeting) and Anne Rapposelli, Administrative Assistant. There were no guests.
2. **Public Comment:** There was no public comment.
3. **Meeting Minutes:**
 - a. N. Bates made a motion to approve the April 3, 2025, Community Day Committee meeting minutes as presented. A. Thorne seconded the motion. There was no further discussion, and the motion passed unanimously.
4. **Sponsorship Item:** We have recently received a sponsorship application form from a political candidate. K. Kynett explained to the committee the policy approved by the Board of Supervisors would allow for a vendor spot but prohibits political sponsorships.
5. **Budget:**
 - a. Members briefly discussed the budget.
6. **Sub-Committee Reports:**
 - a. **Site Facilities Sub-Committee**
 - Members discussed moving the Colonial Farmstead and Ridley Creek State Park tent next to the Historical Society tent. Also adding a tent for the canvas painting.
 - C. Freyli suggested making a walkway in-between the activities tents.
 - A. Rapposelli will update the site map accordingly.
 - N. Bates has hired the DJ and we will present payment to him at the day of the event.
 - N. Bates will get a price for the parking staff.
 - C. Fickes mentioned that if we need tables, the fire company can supply them.
 - b. **Vendor Sub-Committee**
 - 53 vendors have officially signed up as of 5/15/25.
 - 12 food truck vendors have officially signed up as of 5/15/25, we have one spot left.
 - We have had two people trying to scam our vendors. We have posted it on our website, fb page and community day fb page. Jess also posted on all the fb sites as well. We listed their names and email addresses and mentioned again that the township is the only contact for vendors. Since then we haven't had any issues. Unfortunately, this happens every year.
 - Food Trucks – we have 6 spots left. I emailed Empanadas, Smokin' Duck and Saloon 151 to see if they are interested. Smokin' Duck can't make it – they have 2 weddings that day, no word from Empanadas & Saloon 151 did sign up.
 - I was contacted by ASERT for a vendor/resource table to share autism resources with the community. I gave her the event information, and she will be sharing with her group and get back to us. C. Freyli stated that he would support this organization by paying for their vendor spot. A. Rapposelli said that she would contact them and let them know.

c. Marketing & Sponsorships Sub-Committee

- A. Thorne asked about the lawn signs. A. Rapposelli said that Country Press is able to match the \$682.50 price and they would be very happy to have our business. A. Thorne made a motion to approve the lawn signs for no more than 690.00 & C. Freyli seconded the motion.
- A. Thorne provided the committee with the sample of the banners and costs. The banners will include the antiques appraisal fair, the dog adoption event, hair tinsel and the petting zoo. N. Bates made a motion to approve the banners in the amount of \$360.00 and A. Thorne seconded the motion. C. Freyli mentioned that he could make lightweight frames for the signs to be hung from the tents. They will be zip-tied to the tents.
- A. Thorne mentioned that the postcard to mail out to residents is ready for review by the committee. The postcard will be updated following today's meeting to reflect the new painting activity.
- A. Thorne stated that the blurb for the antiques appraisal fair is complete. The advertising postcard to put in the 3 antiques stores is not completed yet as we are waiting for photos from Chip Miller. J. Mazzeo asked why we are doing this for this one company because we aren't doing this for any other company. It was explained that these postcards will be in 3 antique stores (Chips, Missy's and their friend). This is a quick and easy way to get the advertising of this specific activity to target the public that will be able to utilize it. P. Jackson made a motion to approve the antique fair postcards in the amount of \$55.00, S. Abtouche sectioned the motion.
- Discussion on the antiques – A. Thorne, R. Bates, P. Jackson & A. Rapposelli met with Chip & John. It will be called Antiques Appraisals Fair and run from 10:30 – 1:30. Appraisals will be done by: John (Teex) Welch (John Welch Trading Company), Chip Miller (Den of Antiquity) and Missy Singley & Janis (Hidden Treasures Antique Mall).
- A. Rapposelli was contacted by a magician and she provided the information to the committee; the cost would be \$375.00. A. Rapposelli stated that the cost is a bit much and the committee agreed to not pursue this activity.
- A. Rapposelli asked about the guess the number of items in a jar game. It was previously suggested to have Halloween candy in a large jar which the public would try to guess how many. A. Rapposelli was concerned that if we get a hot day, the candy might melt. She suggested having any of the following: Leggos, crayons, army men or gumballs. The committee picked leggos, which would be 14.99 for 300.
- A. Rapposelli asked about the 50/50. It was mentioned before to have people walking around selling tickets. She is concerned about having various people dealing with the cash. It would be easier if we have it either in the same tent as the quilt raffle or at the welcome tent (where we could watch over the money). The committee agreed to have it at the welcome tent.
- A. Rapposelli asked where the gold sponsors will be located. A. Thorne stated that they will be mixed in with the other vendors.
- A. Rapposelli mentioned that the sponsorship forms state that a “vendor table for your organization located in a featured position at the event.” She asked where we are going to get all the tables to provide the sponsors? A. Thorne said that it is a spot not a table and that she will update the forms.
- A. Rapposelli asked A. Thorne if she could also update the in-kind sponsorship form by adding a few lines describing what the in-kind form is for. We have received two forms and they have filled out the monetary and in-kind forms both. This will lead to less confusion as to which form to fill out. A. Thorne will update that form as well.

d. Activities Sub-Committee

- 7 activities have signed up with 5 verbal agreements.
- Pony Rides – A. Rapposelli stated that we have Chataeu Farms locked in for our event with the same price as last year. We need to make a formal decision. P. Jackson made the motion to hire Chateau Farms in the amount of 2,600.00 and N. Bates seconded the motion.
- Inflatables - N. Bates is working on the pricing for the inflatables with generators. She suggested a few choices for this year. The committee agreed to do the double slide and the 3 games in one again. It was mentioned that we were going to do an inflatable for 8 years and younger. (A. Rapposelli will do a lawn sign saying this inflatable is for kids 8 and under.) N. Bates suggested one that looks like a pirate ship and the committee liked it.
- Face Painting - N. Bates talked to her makeup artists and they will be doing smaller designs (a butterfly, etc.) vs. painting the entire face. The committee can give them pictures of items that they

can paint. This will speed up the process and lines. The cost will be 300.00 per artist x 4 = 1,200.00. A. Rapposelli mentioned that if the designs are going to be smaller and quicker, 2 artists should be fine vs. 4. The committee agreed and C. Freyli made a motion to approve 2 face painters for 600.00, S. Abtouche seconded the motion.

- Canvas Painting – N. Bates contacted a business that can do canvas painting with instructions. It will be for 10-15 people at 20.00 each, with a total of 600.00. She can do it at 12:00 and 1:30. She will need a 10 x 20 spot and she has tables and chairs that she can bring with her. P. Jackson said that she will sponsor this activity for adults.
- Card Reader - N. Bates spoke with a potential card reader and she said that she was not interested.
- Line Dancing – N. Bates spoke with Beth from Duffers and she can do line dancing lessons for 100.00 for 2 hours. This will be another activity to provide for the adults. Discussion was made on the location either at the pavilion or in front of the DJ. A. Thorne made a motion to hire her in the amount of 100.00 and P. Jackson seconded the motion.
- N. Bates mentioned that she will use her rope for the tug of war.

e. Volunteer Sub-Committee

- Members did not discuss volunteer information.

7. **Next Meeting:** The next Community Day Committee meeting will be held on June 5, 2025, at 10:00 a.m.

8. **Adjournment:** At 11:35 a.m. N. Bates made a motion to adjourn the meeting. A. Thorne seconded the motion. There was no further discussion, and the motion passed unanimously.

Respectfully Submitted,

Anne Rapposelli
Administrative Assistant