

**EDGMONT TOWNSHIP COMMUNITY DAY COMMITTEE**  
**OCTOBER MEETING MINUTES**  
**October 2, 2025**

**\*This meeting of the Edgmont Township Community Day Committee was held at the Township Office Building with the option to participate remotely via Zoom Webinar.**

1. **Open Meeting:** A. Rapposelli opened the meeting at 10:02 a.m. In attendance were Annie Thorne, Board of Supervisor Member; Randy Bates Community Member & Township Business Owner; Nicole Bates, Community Member & Township Business Owner; Christian Freyli, Community Member; Susan Abtouche, White Horse Village; Brittany Fix-Labrensz, Community Member; Jessica Mazzeo, Community Member and HOA Member of The Carriages at Runnymede Farms (by phone) and Anne Rapposelli, Administrative Assistant were present. There were no guests present.
2. **Public Comment:** There was no public comment.
3. **Meeting Minutes:**
  - a. C. Freyli made a motion to approve the September 4, 2025, Community Day Committee meeting minutes as presented and A. Thorne seconded the motion. There was no further discussion, and the motion passed unanimously.
4. **Budget:**
  - a. Members discussed the budget and the cost of the event.
    - A. Rapposelli stated that as of last month, we were under budget by \$97.31 and with the last two invoices, we will be overbudget. She has received the invoice from C. Freyli for the wood frames for the banners which puts us over budget by \$134.00. She is still waiting for the invoice from Nichols Construction. Once she receives that we will have a final cost of the event.
    - The budget for Community Day is \$14,100.00. In kind donations totaled \$7,850.00 and monetary income/donations totaled \$14,745.00 (vendor fees, grants, monetary donations).
    - Items for next year to put in the budget – foamboard & posterboards
    - N. Bates mentioned that Katie Minacci is singing professionally now, she will be charging. But for our event, she will be donating her time. We will be putting her down next year as an in-kind donation.
5. **September 6, 2025, Community Day Event:** The Committee discussed the following:
  - a. Volunteers
    - S. Abtouche thought that the process of checking in the volunteers went well and that she would like to handle the volunteers next year. She also said that the only issue is when they were given a task and finished it, they would just walk around, especially if they were doing the last time slot from 2-4pm. If a volunteer didn't show up, it was hard to see where to place the other volunteers. We should be walking around checking in on the volunteers during the event. S. Abtouche also mentioned that many of them were on their phones and not paying attention to their task. A. Rapposelli said that when they are done their task to come back to the welcome tent for further instructions instead of walking around. And we should split up the last shift from 2-3pm & 3-4pm. We also need to tell the volunteers during check-in that they are not to be on their phones during their shift. C. Freyli said that it was a struggle to find other things for the volunteers to do. A. Rapposelli mentioned that Lori McGillian asked that we better utilize the office staff during the event. A. Rapposelli will work them into the volunteering schedule.
    - A. Rapposelli will add a check box to the volunteer sign in (sign up genius) if they are a student or adult.
    - N. Bates mentioned having the volunteers change the trash bags and throw them in the dumpster.
    - A. Rapposelli mentioned that we have to have plastic gloves at the welcome tent for the volunteers that are picking up the trash at the end.
  - b. Site Facilities
    - We need to put the Porta-potties in better locations & have more handwashing sinks. Have another handicap bathroom and locate the bathrooms at either end of the event. N. Bates stated that she will put them in the same locations as their car show. C. Freyli & B. Fix mentioned that

Jason Winter can help with the location of the handicap facilities as he is one to use them. A. Thorne mentioned inviting him to one of the meetings to discuss this.

- C. Freyli mentioned having more picnic tables. N. Bates stated that the ones in the back that were stacked up were broken. She is going to be receiving new picnic tables and the shortage shouldn't be an issue next year.
- Committee discussed attendance as some felt it was the same/more this year and others felt it was less this year. A. Rapposelli mentioned the other events happening on the same day – Thornbury Founders Day, Concord Township, Kennett Square Mushroom Festival, Haverford Township Music Festival.
- A. Rapposelli mentioned that having the selfie stations and the planters throughout the event was great, and to continue this every year.
- B. Fix suggested putting a main aisle down the middle of the vendors for pedestrian cross traffic and removing some of the ropes.
- N. Bates stated that placing the food trucks back to the left side again, having a double row with picnic tables in between.
- A. Rapposelli mentioned that we should move the pie/quilt tent next to the welcome tent. A. Thorne did a plan for the welcome tent. A. Rapposelli has also been working on the site plan for the welcome tent. This will be figured out next year.
- C. Freyli mentioned that on the last line (for vendors) there is a gap between them and the food vendors. A. Rapposelli asked if we should reduce the number of vendors to 100 and that will eliminate the last row with just a few vendors in it.
- A. Rapposelli mentioned that the antique cars will need to be roped off. This year we had two children going into all the cars along with Mikey's equipment (backhoe) and rummaging through them. We will put near them near the welcome tent where we can watch them.
- C. Freyli mentioned that the speakers were loud at one end and at the pavilion you couldn't hear it. He asked if it can be balanced out. N. Bates said that yes, they can do that. A. Rapposelli suggested for the loudspeaker, not to put anyone directly under the speakers. Put the nearest vendor 10-20' from the speaker.
- N. Bates mentioned that people were again in the Harvest area and next year she will be opening it up and charging. A. Rapposelli mentioned that this isn't the first time we've had this problem and that we should advertise to give the public a heads up for the cost. B. Fix asked if we could cover a part of the cost since everything else is free. Discussion continued and we will figure this out next year.
- B. Fix mentioned that at the gathering spot there was a lot of noise between the generators for the food trucks and from the pavilion. We will work on moving it to another location.
- S. Abtouche mentioned that White Horse Village loved their sponsorship spot, and they met so many more people this year compared to last year.
- A. Thorne mentioned having a first aid kit and stuff for bee stings. She asked suggested having a first aid tent. A. Rapposelli stated that we had a first aid kit at the welcome tent and she will get the items for bee stings. She also mentioned that if it is something greater than that, she is not comfortable handling it, that they should go to the EMT's. She also questioned who would man this tent and is also worried about unqualified people treating the public, regarding any liability afterwards. J. Mazzeo stated that if anyone needs medical attention, they automatically come to the welcome tent and there isn't a need for a first aid tent as we can send them to the EMT's if it is something more than we can handle (band aids, etc.) A. Thorne suggested putting a red cross sign on the map at the welcome tent.

c. Welcome Table

- J. Mazzeo said that with the timed tickets, the painting was fine. The public was extremely aggressive when it came to the Wedgewood tickets. Some of the issues were the supply, not enough in the beginning and didn't have many participants at the end. We need to be top heavy in the am, say 30 people for the first two time slots. The public lined up early and several adults tried to come

back in line to do it again. As Jessica was handling it the whole day, she recognized them and was able to weed them out. People were upset about the limit and having to come back to the welcome tent. But once they have the ticket, they can use it anytime during the event. Wedgewood said it was smoother, easier and flowed better for them. It also gave them some breathing room in between time slots and were able to clean up the tables and organize the plants.

- A. Rapposelli mentioned that she and A. Thorne were discussing the idea of raffle baskets, maybe 5 or 10. We can add that to the welcome tent and that will really draw people to the tent. They can be baskets that we put together or baskets that businesses put together.

#### d. Vendors

- A. Rapposelli has updated the food truck application to include - trailer and truck total size combined, which will help N. Bates in truck placement.
- C. Freyli stated that Abby from Wedgewood asked for vegan food trucks. A. Rapposelli asked the committee that during their travels to please take note of any food trucks that are vegan. J. Mazzeo stated that she knows of a vegan food truck and a vegan bakery food truck. N. Bates is getting Cousins Seafood for her car show and we should try to get them as well.
- C. Freyli asked that the Historical Society be placed next to the Colonial Farmstead rather than DCNR. A. Rapposelli will make that change.
- A. Rapposelli will send out the date to the food trucks for next year & make a note saying that it is on a Sunday, not Saturday (just for 2026). She also emailed Providence Animal Shelter for next year for a dog adoption event.
- C. Freyli asked that the vendor with the balloons not have confetti next time. When the balloons popped, it was a mess that he had a hard time cleaning up.
- A. Rapposelli asked the committee if they are ok with no longer doing a wait list for the vendors and the answer was yes. Once the spots are filled, the list is closed. If a vendor drops out, their spot will not be filled with another vendor. N. Bates stated that would be easier, as this year the vendor list kept changing even up to the day before the event.
- C. Freyli mentioned that some vendors didn't have stakes for their tents. N. Bates stated that she will be purchasing stakes (for the farm) and will rent them out to the vendors for a fee (around \$5.00). There was discussion that the vendors will need to have weights along with stakes for their tents.

#### e. Marketing & Sponsorships

- A. Rapposelli mentioned that J. Redding was able to put a link on the township website on the home page for community day. We now have two locations on the home page of our website where we can access the community day page.
- A. Thorne asked if we have any lawn signs left over. A. Rapposelli said that we have 50 signs that the road crew collected from the township to use for next year (but we need the metal stands).
- A. Rapposelli asked the committee how long does she have to keep the sponsor logos on the township website. A. Thorne said that it is posted for 9 months. J. Mazzeo mentioned that it should be for each year, ex. the year 2025. That way it doesn't extend into the new year, as that would be confusing with old sponsors and new sponsors combined on the website. A. Rapposelli said that she agrees with that, because in January the website can be a clean slate without anything left over from the previous year. A. Thorne will make that change on the sponsorship forms.
- A. Rapposelli asked A. Thorne if she can take the year off of the sponsorship forms. A. Thorne said that she has to keep it on as it has the due date listed on it.

#### f. Activities

- B. Fix stated that everything went well at the pavilion regarding each performer setting up and that there weren't any issues. She said that 10:30 was too early to start the performances and that 2:00 should be the end of them. At 11:00 when the cheerleaders & band did the kickoff to our event, after that is when the performances should begin.
- The line dancing was busy the first half hour then not so much the rest of the time.
- For the hair tinsel, we need to put a tarp down to collect the tinsel, as it was difficult to remove from the grass.

- N. Bates mentioned that before the tug of war we should have a hula hoop contest with a small prize (ex. 10.00 wawa gift card). She will purchase the hula hoops and it can be done by the DJ. For the tug of war, that should be an event for the kids as they had a great time and not many adults participated.
- A. Rapposelli suggested having a signup sheet for Wedgewood and Painting events, this will be discussed next year.
- For the painting workshop, we had an issue that one family had their child at the painting table that is for adults only. N. Bates and A. Rapposelli spoke with the painter after the event, that if it happens next year to get us if there is an issue. A. Rapposelli already made the adults only sign and it will be placed at the painting tent for 2026.
- A. Rapposelli had someone try to scam her out of the Lego prize (guessing game). But luckily, the correct winner came up to claim the Legos. She has on the tickets for them to list their name and phone number. Next year we will make sure that they give us their phone number before getting the prize.
- B. Fix mentioned that we need to control the cars as last year a child ran out in front of a vendor leaving. There was much discussion on this between the committee. N. Bates came up with a solution that we will flip the site and have the vendors down by the road and the fire trucks near the barn. This way, when the vendors leave, they won't be crossing any pedestrian isles. The firetrucks can use the Bates driveway to come and go.
- A. Rapposelli mentioned that she spoke with Chip regarding the Antique Appraisals and he said that they had a good turnout. All 36 spots were filled and he had 5-10 walk-ups. They will do it again next year.
- A. Rapposelli asked B. Fix that next year the DJ's script needs to be completed and presented to the committee by the August meeting at the latest. Committee members had to go up to the DJ a few times to tell him to announce certain things, as they were missing from the script.

**g. Miscellaneous**

- On September 30<sup>th</sup> A. Rapposelli sent out thank you letters to the organizations that donated, which are Arasapha Farms, Blazing Trails Petting Zoo, J & K Trash, Nichols Construction, Paula Jackson, PECO, Prive Salon, Steve Videon, Top Rock Masonry, Tori Sheridan, Visit Delco, Wedgewood Gardens, White Horse Village, WHV Residents Assoc.
- A. Rapposelli mentioned that the BOS will present the Resolutions for the sponsors/volunteers and the committee members at their next meeting on October 14<sup>th</sup>. If any member can't make it and would like a formal copy let her know & she will get it to them.
- N. Bates mentioned that next year Arasapha Farms has an event on Saturday, Sept. 12<sup>th</sup>, so we will be able to have Community Day on Sunday, September 13, 2026. The weekend before is Labor Day and the weekend after, the Bates will be opening up Harvest. For the following year we will be able to have Community Day back on Saturday, which will be September 11, 2027.

- 6. Adjournment:** At 11:23 a.m. N. Bates made a motion to adjourn the meeting. R. Bates seconded the motion. There was no further discussion, and the motion passed unanimously.

Respectfully Submitted,

Anne Rapposelli  
Administrative Assistant